

# THE COMMUNITY TOOLBOX

A free event for everyone  
who's part of a club,  
charity or community group

When:  
13 July at 2pm-7pm

Where:  
Te Manawa  
Museum of Art,  
Science & History

# Programme & Participant Summary

## Presentation Timetable

	Education Room (Downstairs)	Wilkins Room (Upstairs)
2.00pm 2.45pm	<b>Better Funding Applications</b> Neil Attapattu, Eastern and Central Community Trust and Helen King, Grants Advisor and Educator	
2.20pm-2.40pm		<b>How partnering with Kiistone can support your service delivery</b> Kiistone
2.50pm-3.10pm		<b>Apps for Organisations</b> Angela Dellow, Podium Apps
3.00pm 3.45pm	<b>Advisor Panel: Starting a New Group or Project</b> Manawatu Community Law, Palmerston North City Council, Department of Internal Affairs	
3.20pm 3.40pm		<b>Generosity NZ – How to Access Funding Information</b> Brenda Smith, CE, Generosity NZ
3.50pm 4.35pm		<b>How Education Providers Can Help Community Groups</b> Te Wānanga o Aotearoa, Massey University, School of Design, IPU
4.00pm-4.45pm	<b>Introduction to Social Enterprise</b> Chris O'Neill, Ākina Foundation	
5.00pm onwards		<p><b>By invitation:</b></p> <p><b>Manawatu Chamber of Commerce Business After 5</b> Hosted by Volunteer Resource Centre and RICOH Presentation from Sue McCabe, HelpTank NZ</p>
5.15pm 6.00pm	<b>Good Governance Tools - NZ Navigator, CommunityNet Aotearoa and the New Reporting Standards</b> Sarah Doherty -DIA - Charities Services	
6.00pm 7.00pm	<i>No presentations: stands still present</i>	

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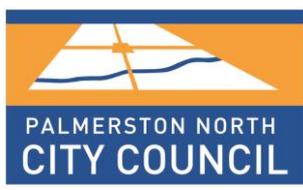
# Participants

<b>Ākina Foundation</b>		<b>Contact:</b> Chris O'Neill
 <p><b>ākina</b> Growing Social Enterprise</p> <p><a href="http://www.akina.org.nz">www.akina.org.nz</a></p> <p>Phone: (04) 384 9676 Email: info@akina.org.nz</p> <p>Facebook: @akinafoundation</p>	<p>The Ākina Foundation is growing social enterprise across New Zealand. We assist community organisations to understand social enterprise and how to trade for purpose. We provide a range of services including capacity building programmes, consulting, and advocacy</p>	
<b>Charities Services</b>		
<p><b>CHARITIES SERVICES</b> Ngā Rātonga Kaupapa Atawhai</p> <p><a href="http://www.charities.govt.nz">www.charities.govt.nz</a></p> <p>Phone: 0508 CHARITIES Email: info@charities.org.nz</p> <p>Facebook: @charitiesservices</p>	<p>Charities Services works to promote public trust and confidence in the charities sector. Their website has many resources to help with using the new reporting standards. They also produce a regular blog, host webinars and keep people up to date through their Facebook page.</p>	
<b>Community Mentors</b>		<b>Representative:</b> Rebecca Brownlie
 <p><b>Community Mentors</b></p> <p><a href="http://www.communitymentors.org.nz">www.communitymentors.org.nz</a></p> <p>Phone: 06 350 1839 Email: rebecca.brownlie@ceda.nz</p>	<p>The Community Mentors Programme is designed for community organisations, not for profits, social enterprises, NGOs and both registered and un-registered charities. Our Community Mentors are experienced, successful New Zealand business people who know what it feels like to either govern, manage or operate a not for profit or social enterprise. They also have extensive commercial business experience which will also add value to any not for profit or charitable organisation. Community Mentors volunteer their time to work alongside the organisation and participate in a mentoring relationship by: sharing knowledge and expertise, acting as a sounding board, supporting decision making, seeing the big feature. Cost is \$225+GST for 12 months</p>	
<b>CommunityNet Aotearoa</b>		
<p><a href="http://www.community.net.nz">www.community.net.nz</a></p>	<p>CommunityNet Aotearoa is an online hub where you can find and share resources designed to strengthen community organisations. Looking through Google search results and browsing multiple websites can be time consuming and frustrating. CommunityNet Aotearoa puts quality resources in one place making it easy for community organisations to search and discover the best resources for them.</p> <p>An easy search function on the homepage helps you quickly find what you are looking for and you can add your favourite resources to your Toolkit.</p>	

<b>Department of Internal Affairs – Community Operations</b>		<b>Representative:</b> Internal Affairs - Community Advisors
 <p><a href="http://www.communitymatters.govt.nz">www.communitymatters.govt.nz</a></p> <p>Phone: 06 3558088 Email: <a href="mailto:pnlgc@dia.govt.nz">pnlgc@dia.govt.nz</a></p> <p>Address: Capital Fund House (Guardian Trust House) 3<sup>rd</sup> Floor, Cnr Main St &amp; The Square, Palmerston North 4440</p>	<p>Community Operations staff can provide advice, information, support and resources to help people and organisations, and their communities, hapū and iwi, become strong and successful now and in the future.</p> <p>Advisors can help in various ways, including advising about;</p> <ul style="list-style-type: none"> <li># planning for a project or community event</li> <li># how to improve the way your organisation plans, works, budgets and reports on what it achieves</li> <li># setting up new groups, organisations or community-led plans or projects</li> <li># supporting and developing volunteers</li> <li># how to manage funds or fundraise</li> <li># requesting grants from us, or funding from other government and non-government organisations</li> <li># working with central or local government to support your community plans or projects</li> <li># other help available to you, your organisation, or your community, hapū or iwi.</li> </ul> <p><a href="http://www.communitymatters.govt.nz/Working-with-communities---How-we-work">http://www.communitymatters.govt.nz/Working-with-communities---How-we-work</a></p> <div style="text-align: right; border: 1px solid black; padding: 2px;">Capacity Builder</div>	
<b>Eastern and Central Community Trust</b>		<b>Representative:</b> Neil Attapattu
 <p><a href="http://www.ecct.org.nz">www.ecct.org.nz</a></p> <p>Phone: 0800 878 720 Email: <a href="mailto:enquiry@ecct.org.nz">enquiry@ecct.org.nz</a></p> <p>Address: Level 1, 102-104 Russell Street South, Hastings</p>	<p>Eastern and Central Community Trust's vision is to help build stronger, more sustainable communities through a range of initiatives, from funding to collaboration, and providing networking opportunities to organisations of all sizes. Donations are made for charitable, cultural, philanthropic and recreational projects or services. Board meetings are held in March, May, July, September and November, where funding decisions are made. Applications for donations can be made online or manually, and retrospective funding will not be accepted. To find out funding cut-off dates, check out the website or call ECCT on 0800 878 720.</p> <p>ECCT serves communities the length of the East Coast of the North Island, from Gisborne District in the north, through Hawke's Bay, Tararua, down to Wairarapa and across into Manawatu and Horowhenua. Approximately \$5 million is donated within the Trust's region each year towards charitable, cultural, philanthropic and recreational projects or services.</p> <div style="text-align: right; border: 1px solid black; padding: 2px;">Funder</div>	
<b>Generosity NZ</b>		<b>Representative:</b>
 <p><a href="http://www.generosity.org.nz">www.generosity.org.nz</a></p> <p>Phone: 04 471 8900 Email: <a href="mailto:info@generosity.org.nz">info@generosity.org.nz</a></p> <p>Facebook : @GenerosityNewZealand</p>	<p>Generosity New Zealand is this country's most comprehensive source of funding information. Our aim is to grow the generosity ecosystem by making funding information accessible to as many New Zealanders as possible.</p> <p>GNZ has three search tools; givME which houses funding information for individuals, givUS hold funding information for community groups, and givER contains business giving profiles of more than 120 NZ corporations.</p> <p>More than 80% of district councils, over 50% of NZ secondary schools and most major tertiary providers subscribe to GNZ services, which provides their constituents/students with free access. Individuals and organisations can also personally subscribe to GNZ services.</p> <div style="text-align: right; border: 1px solid black; padding: 2px;">Community Service</div>	

<b>Governance Strategies</b>		<b>Representative:</b> Gail Munro
<a href="http://www.govern.co.nz">www.govern.co.nz</a>  <a href="http://www.governancestrategies.co.nz">www.governancestrategies.co.nz</a>  Phone: 027 408 186 Email: <a href="mailto:gailmunro@governancestrategies.co.nz">gailmunro@governancestrategies.co.nz</a>	<p>GOVERNANCE ESSENTIALS AN ONLINE GOVERNANCE TRAINING COURSE:          This flexible training uses tasks, especially written magazines and conversations to present governance best practice in a way that is relevant, memorable, and easily applicable. We can tailor our training to suit the specific requirements of your organisation and provide a combination of face-to-face and one to one training if that is preferable.</p> <p>GOVERNANCE STRATEGIES: Governance training, assistance and mentoring to assist time poor organisations grappling with governance responsibilities and challenges.</p>	Governance and Capacity Builder
<b>Helen King – Grants Advisor and Educator</b>		<b>Representative:</b> Helen King
Phone: 027 918 4855 Email: <a href="mailto:gingerchopper@gmail.com">gingerchopper@gmail.com</a>  Facebook: 'Helen King, Grants Advisor and Educator'	<p>I am passionate about helping empower and educate organisations in sustainable and successful grants practice so they can continue to benefit the communities they work with and for.</p> <p>My focus is to support Manawatu, Tararua and Horowhenua based community organisations in making successful grant applications through education, consultation and grant writing services.</p>	Advisor
<b>HelpTank NZ</b>		<b>Representative:</b> Sue McCabe
  <a href="http://www.helptank.nz">www.helptank.nz</a>  Email: <a href="mailto:team@helptank.co.nz">team@helptank.co.nz</a>  Facebook: @HelpTankNZ	<p>HelpTank strengthens communities through supplying skilled volunteers to community groups. We know people want to use their skills for good, and we know not for profits need specialist help. HelpTank is a digital marketplace connecting you so you can make a bigger difference, together</p>	Community Service
<b>IPU – NZ Tertiary Institute</b>		<b>Representative:</b> Dana Taylor
  <a href="http://www.ipu.ac.nz">www.ipu.ac.nz</a>  Phone: 06 354 0922 Email: <a href="mailto:info@ipu.ac.nz">info@ipu.ac.nz</a>  Address: 57 Aokautere Drive, Fitzherbert, Palmerston North 4472  Facebook: @IPUNEWZEALAND	<p>IPU New Zealand offers unpaid internship and work experience papers to tertiary students at Levels 4, 5, and 6 on the New Zealand Qualifications Framework. Through successfully completing up to 130 hours at workplaces around Palmerston North and the Manawatu, students link their classroom learning with real-world job practices. This enriches the academic and practical aspects of their study experience.</p> <p>Our students are honest and hard-working cross-cultural communicators who have the technical skills to meet the diverse needs of local companies, clubs, and community groups. Please e-mail IPU New Zealand today at <a href="mailto:info@ipu.ac.nz">info@ipu.ac.nz</a> to find out how our student interns can help your organisation complete a project or achieve a goal.</p>	Education Provider

<b>Kiistone</b>		<b>Representative:</b> Russell Martin
 <p>connecting with capability</p> <p><a href="http://www.kiistone.org.nz">www.kiistone.org.nz</a></p> <p>Phone: 06 952 5410 Email: <a href="mailto:info@kiistone.org.nz">info@kiistone.org.nz</a></p> <p>Address: 140-142 Broadway Ave, Palmerston North</p>	<p>Do you have all the necessary resources required to deliver your service? Kiistone takes care of your important -support related tasks to free you to do the work that matters most to you. We understand your non-profit world, and provide access to expertise that you may not have with your existing resources.</p> <p>Since we started in 2014, we have grown to employ 32 staff working across six services. These include Hosted Desktop (IT), Client Management System (CMS), General Ledger (Accounting), Managed Payroll, Call Management, and the Permanent Caregiver Support Service. We are also launching a results app, which will revolutionise your reporting on outcomes, expected to be released by late 2017.</p> <p>Minimise your time spent on organisational business requirements. Contact us to discover the solutions that Kiistone has for you.</p>	
		Capacity Builder
<b>Lion Foundation</b>		<b>Representative:</b> Waione Te Paa
 <p><a href="http://www.lionfoundation.org.nz">www.lionfoundation.org.nz</a></p> <p>Phone: 0800 802 908 Email: <a href="mailto:info@lionfoundation.org.nz">info@lionfoundation.org.nz</a></p>	<p>The Lion Foundation accepts grant applications from all aspects of the community- Be it Sport, Health, Education or Arts/Culture. Our role is to support local organisations and assist them to have a positive impact on the community.</p> <p>Thanks to our loyal venue operators, In 2016 The Lion Foundation received over 3500 applications and returned \$35.2m back to the community. To check if your organisation is eligible to make an application and to review the items that The Lion Foundation are able to fund, please visit our website (<a href="http://www.lionfoundation.org.nz">www.lionfoundation.org.nz</a>) or give us a call on 0800 802 908.</p>	
		Funder
<b>Manawatu Community Law Centre</b>		<b>Representative:</b> William Kronast
 <p><a href="http://www.communitylaw.org.nz">www.communitylaw.org.nz</a></p> <p>Phone: 06 354 7974 Email: <a href="mailto:william@mancomlaw.org.nz">william@mancomlaw.org.nz</a></p> <p>Address: 12 The Square Palmerston North</p>	<p>Legal Entities Project</p>	
		Community Service
<b>NOTES:</b>		

<h1>Massey University</h1>		<b>Representative:</b> Ruth Jackson
 <p><b>MASSEY UNIVERSITY</b> TE KUNENGA KI PŪREHUROA UNIVERSITY OF NEW ZEALAND</p> <p><a href="http://www.massey.ac.nz">www.massey.ac.nz</a></p> <p>Phone: 0508 MASSEY Email: <a href="mailto:contact@massey.ac.nz">contact@massey.ac.nz</a></p> <p>Address: Massey University Manawatu (Turitea), Tennent Drive, Palmerston North 4474</p> <p>Facebook: @MasseyUniversity</p>	<p>Massey University is committed to supporting local volunteer and community groups. Whether you're in need of specialist assistance, access to research that will inform your practice, or workshops to advance your knowledge and capabilities, we're here to help.</p> <p>Some of the opportunities available, and the relevant contact person, are as follows:</p> <ul style="list-style-type: none"> <li>• Social Work For more information contact: Kath Hay: Email: <a href="mailto:K.S.Hay@massey.ac.nz">K.S.Hay@massey.ac.nz</a></li> <li>• Business Internships For more information or to offer a placement contact – Nicola Stone – Email: <a href="mailto:N.A.Stone@massey.ac.nz">N.A.Stone@massey.ac.nz</a></li> <li>• Communication Internships For more information or to offer a placement contact Susan Fontaine Email: <a href="mailto:S.L.Fontaine@massey.ac.nz">S.L.Fontaine@massey.ac.nz</a></li> <li>• Humanities and Social Sciences Services For more information contact Richard Shaw – Email: <a href="mailto:R.H.Shaw@massey.ac.nz">R.H.Shaw@massey.ac.nz</a></li> <li>• Student Volunteers Email: <a href="mailto:careersupport@massey.ac.nz">careersupport@massey.ac.nz</a></li> </ul>	
<h2>NZ Navigator</h2>		
 <p><a href="http://www.nznavigator.org.nz">www.nznavigator.org.nz</a></p>	<p>NZ Navigator is a free online self-assessment for community groups to assess across nine domains of operation including Governance, Strategic Direction, People and Finances. Identify your strengths and areas for development; plan according to your priorities; link out to resources on CommunityNet Aotearoa to get started on your action plan</p>	
<h2>Palmerston North City Council</h2>		<b>Representative:</b> Pascal Francois
 <p><b>PALMERSTON NORTH CITY COUNCIL</b></p> <p><a href="http://www.pncc.govt.nz">www.pncc.govt.nz</a></p> <p>Phone: 06 356 8199 Email: <a href="mailto:pascal.francois@pncc.govt.nz">pascal.francois@pncc.govt.nz</a></p> <p>Address: Palmerston North City Library, 32 The Square, Palmerston North</p> <p>Facebook: @ palmerstonnorthcitylibrary</p>	<p>Vision: Palmerston North is recognised as a vibrant, caring, innovative, sustainable and prosperous city.</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>• Palmerston North is a socially sustainable city where people want to live because of its safe and easy lifestyle and its many social, cultural and recreational opportunities.</li> <li>• Palmerston North is a leading city in the quest to become environmentally sustainable.</li> <li>• Palmerston North is an economically sustainable city which attracts, fosters and retains businesses and jobs.</li> </ul> <p>To achieve this vision and the goals Palmerston North City Council partners with the community and government. The Council provides services, infrastructure, facilities, community events, parks and green spaces, and a range of community funding such as contracting, targeted grants, and rate remissions to support services, activities, and programmes that benefit the people of our City</p>	
<b>Funder, Advisor, Capacity Builder, Education Provider, Community Service</b>		
<h2>Palmerston North Community Services</h2>		<b>Manager:</b>

<h2>Council</h2>		Michelle Thompson
 <p><b>PALMERSTON NORTH COMMUNITY SERVICES COUNCIL</b> <small>Sharing strengths - empowering community</small></p> <p><a href="http://www.pncsc.co.nz">www.pncsc.co.nz</a></p> <p>Phone: 06 354 3809 Email: <a href="mailto:rochelle.ross@pncsc.org.nz">rochelle.ross@pncsc.org.nz</a></p> <p>Address: Hancock Community House 77-85 King Street Palmerston North</p> <p>Facebook: @pncsc</p>	<p>Our Mission: To take a lead role in facilitating the empowerment of community groups to participate in and contribute to the community and its wellbeing.</p> <p>Our Organisation: We are a not for profit umbrella organisation, offering services to our members in the local social services. Embracing community development, PNCSC provides leadership, training and professional development, advocacy, sharing of knowledge and resources, and networking opportunities.</p> <p>We work to ensure that PNCSC's existence and work is felt across the community, and through our core business and capability building programme, we are able to identify current issues, challenges and trends within the sector, and address the needs.</p> <div style="text-align: right; border: 1px solid gray; padding: 2px; width: fit-content; margin: 0 auto;">Capacity Builder</div>	
<h2>Palmerston North School of Design</h2>		<b>Representative:</b> Mike Saywell
 <p><b>THE DESIGN SCHOOL</b> <small>PALMERSTON NORTH - WHANGAREI</small></p> <p><a href="http://www.designschool.ac.nz">www.designschool.ac.nz</a></p> <p>Phone: 06 358 0188 Email: <a href="mailto:info@designschool.ac.nz">info@designschool.ac.nz</a></p> <p>Address: 12 The Square, Palmerston North</p> <p>Facebook: @designschoolnz</p>	<p>The Design School is a specialist foundation School focussing on education in Graphic or Fashion Design up to Level 4 on the NZQA Framework. The aim of the programmes is to help people utilise their creative talent to achieve qualifications and progress on to a career in the Creative Industries.</p> <p>As part of the programmes, students undertake commercial projects to achieve Unit Standard credits and increase the scope of work in their portfolio.</p> <p>The commercial projects are either charity based which are completed at cost or full commercial projects which are charged. Any charges are reduced compared to commercial studios in consideration for the extra time and client commitment needed to work with students throughout the project.</p> <div style="text-align: right; border: 1px solid gray; padding: 2px; width: fit-content; margin: 0 auto;">Education Provider</div>	
<h2>Podium Apps</h2>		<b>Representative:</b> Angela Dellow
 <p><b>podiumapps</b> <small>YOUR BUSINESS. MOBILE</small></p> <p><a href="http://www.podiumapps.com">www.podiumapps.com</a></p> <p>Phone: 022 383 2033 Email: <a href="mailto:angela@podiumapps.com">angela@podiumapps.com</a></p> <p>Facebook: @podiumapps</p>	<p>Almost everyone in New Zealand now has a smartphone. While having a mobile friendly website is a great first step, mobile apps are the way of the future. Mobile apps streamline internal and external processes making life easier for everyone.</p> <p>The main reasons a not-for-profit would consider a mobile app are for:</p> <ol style="list-style-type: none"> <li>1. Communication</li> <li>2. Engagement with employees, volunteers and supporters</li> <li>3. Fundraising &amp; Donations</li> </ol> <p>The one question you should ask is "Why would anyone download and keep our app on their phone". If you can answer that question, your app idea has a good chance of success.</p> <p>At Podium, we have built over 200 apps in the last 2 years for businesses and organisations of all sizes, beautiful apps with superior functionality. If you would like to see a personalised demo please contact Angela 0223832033 or <a href="mailto:angela@podiumapps.com">angela@podiumapps.com</a> and take advantage of our special Volunteering Manawatu set-up price.</p> <div style="text-align: right; border: 1px solid gray; padding: 2px; width: fit-content; margin: 0 auto;">Business Service</div>	
<h2>Sport Manawatu</h2>		<b>Representative:</b>

		Sanjay Patel
 <p><b>SPORT</b> MANAWATU</p> <p><a href="http://www.sportmanawatu.org.nz">www.sportmanawatu.org.nz</a></p> <p>Phone: 06 357 5349 Email: <a href="mailto:reception@sportmanawatu.org.nz">reception@sportmanawatu.org.nz</a></p> <p>Facebook: @SportManawatu</p>	<p>We serve and support the Manawatu, Horowhenua, Tararua and Palmerston North District Councils with opportunities such as training for teachers, coaches, volunteers and clubs. We also provide assistance with funding for sports and sporting events. Our health team is dedicated to enabling us achieve our vision of everyone active</p>	Community Service
<b>Te Wānanga o Aotearoa</b>		<b>Representative:</b> Merirangi Rewi
 <p>Te Wānanga o Aotearoa</p> <p><a href="http://www.twoa.ac.nz">www.twoa.ac.nz</a></p> <p>Phone: 0800355553</p> <p>Address: Centennial Drive, Hokowhitu, Palmerston North</p> <p>Facebook: @TWOAPapaioea</p>	<p>Providing whānau transformation through education in a holistic and Māori learning environment. We offer a range of Māori language, Trades, Business, Social Services and Māori Visual Arts courses for anyone who is over the age of 16 years and is a New Zealand citizen/permanent resident.</p>	Education Provider
<b>Timebank Manawatu</b>		
 <p><b>TIMEBANK</b> MANAWATU</p> <p><a href="http://www.timebankmanawatu.org.nz">www.timebankmanawatu.org.nz</a></p> <p>Phone: 021713190 Email: <a href="mailto:info@timebankmanawatu.org.nz">info@timebankmanawatu.org.nz</a></p> <p>Facebook: @timebankmanawatu</p>	<p>Timebank enables individuals to gain access to a wonderful range of skills and knowledge within their community, where exchanges are based on time shared, not money. Timebanking also benefits groups and organisations in a similar manner, where they can access particular skills needed or a volunteer pool for a specific project by posting a request for Timebank members to see online.</p> <p>All trades are at no cost to the group, only a record of hours is kept. Groups can offer their skills or resources back into the network as they are able - this could be equipment, venue space, experience... It's surprising what people find at hand to offer once they begin to experience the connections with others needs in the wider community. Similar to individual members the focus is not on the balance of hours being in credit but more on willingness to respond to a request when able. Some use the timebank hour credits to acknowledge their current volunteers contributions. These can be used should the individuals decide to sign up as members. Any group can sign up and use Timebank Manawatu at their own pace.</p> <p>Timebanking also has shown to have helped local groups collaborate on projects and build stronger networks.</p> <p>There is a one off fee of \$30 - 20 to join.</p>	Community Service
<b>Manawatu Volunteer Resource Centre</b>		<b>Manager:</b> Norelle Ward



# Other Helpful Resources

<b>Exult</b>	
 <p><a href="http://www.exult.co.nz">www.exult.co.nz</a></p> <p>Facebook: @exult</p>	<p>Our Vision: Every non-profit working at their full potential.</p> <p>Exult is one of New Zealand's leading training providers for the community sector. Our mission is to provide training and support that inspires, equips and re-energises community organisations and we pride ourselves in providing practical resources in everyday language. We believe that people (and organisations) thrive when they are given real support without all the 'fluff and jargon' – so that's what we do.</p> <p>Together our team has over 40 years experience in the community sector, and when it comes to training and development, our people have a diverse range of strengths and skills. That means we have the right person, delivering the right training, in the right way – every time.</p>
<b>Palmerston North Community Accounting</b>	
 <p><a href="http://www.communityaccounting.org.nz">www.communityaccounting.org.nz</a></p> <p>Phone: 06 354 3809. Email: <a href="mailto:communityaccounting@pnsc.org.nz">communityaccounting@pnsc.org.nz</a></p> <p>Address: Palmerston North Community Services Council, Hancock Community House, 77-85 King Street Palmerston North</p>	<p><b>Coordinator:</b> Michelle MacManus</p> <p>Palmerston North Community Accounting is a free service for clubs, societies and other not-for-profits. We provide information, personalised advice and support in plain English on financial management issues to Boards, Treasurers and budding treasurers.</p> <p>Our core Advisory service involves a dedicated team of volunteer accounting students work with a group over a period of eight weeks. The aim is to make life easier for the Treasurer and improve the financial sustainability of the group. Limited spaces are available.</p> <p>The students are supervised by Chartered Accountants. The service operates during Semester 1 and 2 of the university calendar.</p> <p>For further information contact the Coordinator, Michelle MacManus.</p>
<b>TechSoup New Zealand</b>	
<p><a href="http://www.techsoup.net.nz">www.techsoup.net.nz</a></p> <p>Facebook: @TechSoupNZ</p>	<p>TechSoup New Zealand is a not-for-profit organisation that works to help New Zealand charitable organisations to understand technology. We work with world leading IT suppliers to provide charitable organisations with donated and discounted computers and software”.</p>
<b>NOTES:</b>	



# Thank You



*THE*  
**COMMUNITY  
TOOLBOX**

A free event for everyone  
who's part of a club,  
charity or community group



And more.....

**Te Manawa**  
art science history PALMERSTON NORTH

This booklet is printed with the generous support of

# RICOH