



VOLUNTEER REGISTRATION

[To assist us with your referral please fill in this form as fully as possible and tick boxes where applicable]

Office Use Only V. 9/16
Received ___/___/___
Receiving office

NOTE: Registration may be completed on-line at: www.vrcmanawatu.org.nz

Today's Date

Name..... Preferred Name Family Name

Email:

Street address Suburb.....

City..... Post code

Phone: (day) Cell phone:.....

Male Female Ethnicity:

Preferred method of contact: phone email post

Age band

10 - 14 15 - 19 20 - 29 30 - 39 40 - 49 50 - 59 60 & over

Where did you hear about us?

- Agency referral e.g. CAB Church Family member Friend
Government dept. e.g. ACC, WINZ Local Paper Notice boards Pamphlet/Poster
Radio School/Tertiary institute - enter name:
Te Takere VRC promotion
Other.....[Please specify]

Labour Force Status

- Full-time employed Part-time employed Self-employed Retired
Not in paid employment by choice Seeking employment Student Student seeking employment
Student /part-time employed Visitor Other (please specify).....

Are you registered with WINZ? Yes No Are you on an income tested benefit? Yes No

If you are a visitor to NZ what kind of Visa do you have? Working Student Visitor Expires on.....

HOW MUCH TIME DO YOU HAVE FOR VOLUNTEERING?

Estimated hours per week AM PM Evenings No preference

Are you also interested in one-off events? Yes No Don't mind

PREFERRED DAYS: MON TUES WEDNES THURS FRI SAT SUN

How long are you available? < 6 months 6-12 months 1-2years Indefinite until I find work

Transport

Your own car available Current full NZ driver's license

PREFERRED LOCATION

- Palmerston North Palmerston North Central Ashhurst Bunnythorpe Linton
Manawatu Feilding Other
Horowhenua Levin Other
Tararua Dannevirke Other
Anywhere Work from home Other.....

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WHAT TYPE OF VOLUNTARY ACTIVITY WOULD YOU LIKE TO DO? (Please tick no more than 4 per section)

Administration / General office-type Roles:

- | | | |
|---|---|---|
| <input type="checkbox"/> Accounting/Finance | <input type="checkbox"/> Administration [General] | <input type="checkbox"/> Analysis |
| <input type="checkbox"/> Data collection | <input type="checkbox"/> Data entry | <input type="checkbox"/> Editing, reviewing |
| <input type="checkbox"/> Filing | <input type="checkbox"/> Information Technology | <input type="checkbox"/> Library work |
| <input type="checkbox"/> Newsletter collation | <input type="checkbox"/> Reception [General] | <input type="checkbox"/> Reporting |
| <input type="checkbox"/> Secretarial work | <input type="checkbox"/> Telephone work | <input type="checkbox"/> Word processing |

Personal Contact Roles:

- | | | |
|--|---|---|
| <input type="checkbox"/> Advocacy | <input type="checkbox"/> Befriending | <input type="checkbox"/> Counselling |
| <input type="checkbox"/> Driving (clients) | <input type="checkbox"/> Entertaining | <input type="checkbox"/> Family support (e.g.refugee) |
| <input type="checkbox"/> Financial counselling | <input type="checkbox"/> First Aid (trained) | <input type="checkbox"/> Guiding/Leading groups |
| <input type="checkbox"/> Health support | <input type="checkbox"/> Hospitality (front of house) | <input type="checkbox"/> Interviewing |
| <input type="checkbox"/> Mentoring | <input type="checkbox"/> Reading / Writing | <input type="checkbox"/> Sport (coaching, referring) |
| <input type="checkbox"/> Tutoring | <input type="checkbox"/> Visiting | <input type="checkbox"/> Working with children/youth |

Other General Duty Roles:

- | | | |
|---|--|---|
| <input type="checkbox"/> Animal care | <input type="checkbox"/> Arts | <input type="checkbox"/> Committee member/Trustee |
| <input type="checkbox"/> Conservation work | <input type="checkbox"/> Cooking | <input type="checkbox"/> Coordinating |
| <input type="checkbox"/> Driving (e.g. courier) | <input type="checkbox"/> Event organisation | <input type="checkbox"/> Event support |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Gardening / planting | <input type="checkbox"/> Handy person |
| <input type="checkbox"/> History (recording/research) | <input type="checkbox"/> Homecrafts | <input type="checkbox"/> Hospitality support |
| <input type="checkbox"/> Housekeeping | <input type="checkbox"/> Information gathering | <input type="checkbox"/> Iwi/Maori Services |
| <input type="checkbox"/> Marketing | <input type="checkbox"/> Media | <input type="checkbox"/> Music |
| <input type="checkbox"/> Painting,repairing | <input type="checkbox"/> Photography, visual media | <input type="checkbox"/> Promotion / publicity |
| <input type="checkbox"/> Research | <input type="checkbox"/> Sales | <input type="checkbox"/> Science,Technology |
| <input type="checkbox"/> Shopping | <input type="checkbox"/> Sorting | <input type="checkbox"/> Street collection |
| <input type="checkbox"/> Writing | | |

PARTICULAR GOALS THAT YOU WISH TO ACHIEVE THROUGH YOUR VOLUNTARY ACTIVITY

- | | | |
|---|--|---|
| <input type="checkbox"/> Course/Study requirement | <input type="checkbox"/> Gain new skills/knowledge | <input type="checkbox"/> Make a difference |
| <input type="checkbox"/> Meet people/new friends | <input type="checkbox"/> Outside interest | <input type="checkbox"/> Share skills/knowledge |
| <input type="checkbox"/> Work experience | <input type="checkbox"/> Other..... | |

Qualifications and/or training courses achieved or currently studying? (please include overseas qualifications)

.....
.....

Work or Volunteering Experience.....

.....

Do you have any particular skills, hobbies and/or talents that you wish to use in your voluntary activity?

.....
.....

Do you have a good command of? English Maori NZ Sign Language Other.....

Do you have any health needs that should be given special consideration? [e.g. Back Pain; on Medication; etc.]

.....

Do you have any other information you wish to share with us to assist in your referral?

.....

Please note numbers of any of our roles you are interested in or have talked to us about.....

.....

I permit VRC member organisations to search selected anonymous information from my profile: Yes No

THE PRIVACY ACT 1993

Volunteer Resource Centre Manawatu & Districts undertakes to collect, use and store the information provided on this form according to the principles of the Privacy Act 1993. The information will be used by Volunteer Resource Centre Manawatu & Districts in discussing my referral with the community organisation, also for the community organisation to discuss my referral with Volunteer Resource Centre as well as for statistical, funding and administrative purposes within Volunteer Resource Centre Manawatu & Districts. I understand that final acceptance, orientation, training and placement will be the responsibility of the community organisation to which I am referred as a volunteer.

